

Please take the time to complete the **"BIG BLUE SHEET"** as accurately as possible. It will help us to make your day go smoothly and keep our questions to a minimum during your reception. It is very important that you complete and return this form to us **NO LESS** than **TWO (2) WEEKS PRIOR** to your reception date, so we know all the details.

**Wedding Date:** \_\_\_\_\_ **Time of Wedding:** \_\_\_\_\_ **Time of Reception:** \_\_\_\_\_

- Time it will take (in minutes) to drive from ceremony to reception: \_\_\_\_\_
- Will your cocktail hour be in the same room as your reception? YES NO
- Time guests should arrive: \_\_\_\_\_ Time Wedding Party should arrive: \_\_\_\_\_

Location of Reception: \_\_\_\_\_  
(address and phone number, if available)

PARENTS OF THE BRIDE: \_\_\_\_\_

PARENTS OF THE GROOM: \_\_\_\_\_

Please list these in the order in which you'd like them to appear:

**BRIDESMAIDS:**

**Escorted by USHERS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Flower Girl: \_\_\_\_\_ Ring Bearer: \_\_\_\_\_

\_\_\_\_\_  
(Maid/Matron Of Honor)

\_\_\_\_\_  
(Best Man)

Please indicate exactly how you wish to be announced:

BRIDE AND GROOM: \_\_\_\_\_

First Dance Song: (Title & Artist): \_\_\_\_\_

Will the Wedding Party be joining in First Dance?: YES NO

Will there be a blessing? YES NO If Yes, by whom? \_\_\_\_\_

Who will be giving Toast(s)? \_\_\_\_\_

Special Music Requests: \_\_\_\_\_

Do you wish to include the following at your reception:

Bouquet Toss: YES NO Garter Toss: YES NO Dollar Dance: YES NO

Bride/Father Dance: YES NO Groom/Mother Dance: YES NO Cake Cutting: YES NO

\_\_\_\_\_  
(Song Title & Artist)

\_\_\_\_\_  
(Song Title & Artist)

\_\_\_\_\_  
(Song Title & Artist)